

**NOTICE OF MEETING
MAXWELL SPECIAL UTILITY DISTRICT
OF
CALDWELL AND HAYS COUNTIES, TEXAS**

TO: THE BOARD OF DIRECTORS OF MAXWELL SPECIAL UTILITY DISTRICT AND ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Maxwell Special Utility District will hold a **regular** meeting of the Board of Directors on **November 17, 2021 at 6:30 p.m.** at 216 Main Street, Maxwell, Texas 78656, a location within the boundaries of the District, to consider and take appropriate action on the following matters:

1. Board convenes
2. Call roll of Directors
3. Invocation
4. Pledge of Allegiance
5. Citizen comments (limited to 5 minutes per person)
6. Approval of the minutes of the October 28, 2021, regular Board of Directors meeting
7. November 2, 2021 Directors Election
 - a. Accept Statement of Elected Officers and Oaths of Office; authorize filing with the Texas Secretary of State
 - b. Confirm Directors bonds in place
 - c. Reconstitute the Board of Directors of the District pursuant to the requirements of Section 49.054(b) of the Texas Water Code, as amended
 - d. Authorize filing of the District's revised District Registration Form with the Texas Commission on Environmental Quality
8. Engineer's Report
 - (a) Status of FM 110 and Hwy 80 Construction
9. Committee Reports
 - (a) Reorganize Committees as necessary
 - (b) Canyon Regional Water Authority ("**CRWA**") Board of Trustees update
 - (c) Executive Committee (Directors Yanez, Canion, Vaughn, and Karasch)
 - (d) Building Committee Report (Directors Spillman, Yanez, Karasch, and Steubing)
 - (e) Rate Order Committee Report (Directors Canion [chair], Vaughn, Steubing, Mr. Ivicic, Carol Peters, and Carol Thornton)
 - (f) Audit Committee Report (Directors Karasch [chair], Canion and Yanez)
 - (g) Disaster Preparedness Committee Report (Directors Karasch, Thornton, Steubing and General Manager)
 - i. Automatic transfer switch (ATS) installation and generator rental
10. Old Business

- (a) Update on Whisper South NSSA
- (b) Participation Agreement with Canyon Regional Water Authority (CRWA) for new delivery point
- (c) Update on TX 130 Supply Project, Guadalupe-Blanco River Authority (GBRA) Memorandum of Understanding (MOU)

11. New Business

- (a) Presentation from Broadway Bank; take any action necessary
- (b) Draft budget for the fiscal year ending December 31, 2022, including resolution regarding same
- (c) Settlement Agreement with 4D Associates for under payment of easement agreement
- (d) Director attendance requirements for Directors; take any action necessary
- (e) Request for Qualifications (RFP) for architectural services for design of new office building
- (f) Edwards Aquifer Authority groundwater lease of eight acre-feet of groundwater
- (g) Release of easement on Cherryville Property

12. General Manager's Report

- (a) Sunset Oaks Development (Yarrington Road)
- (b) Hymeadow Development (Highway 21 & 1966)
- (c) Whisper Development (Harris Hill Road.)
- (d) Update on Well No. 1 inspection and rehabilitation
- (e) Update on findings by Samco Leak Detection Services on leak location on State Park Road pressure plane
- (f) Update on line extension maintenance escrow agreement
- (g) Update on field operations; take any action necessary
- (h) Accounting and financial report:
 - i. Approve payment of bills and invoices

13. Attorney's Report

14. Future agenda items

15. Set next meeting date (December 23, 2021)

16. Adjourn

***Persons wishing to speak during Citizen Communications must sign up to speak at least 15 minutes prior to the beginning of the meeting. To sign up to speak on an agenda item, email smccalla@mcginnislaw.com at least 15 minutes prior to the meeting. Please put "*Maxwell Special Utility District public comment on agenda item*" in the subject line of the email.** The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the above matters. No final action, decision, or vote will be taken on any subject or matter in Executive Session. The District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Zachariah T. Evans at 512-495-6180 for further information.