

**NOTICE OF MEETING  
MAXWELL SPECIAL UTILITY DISTRICT  
OF  
CALDWELL AND HAYS COUNTIES, TEXAS**

TO: THE BOARD OF DIRECTORS OF MAXWELL SPECIAL UTILITY DISTRICT  
AND ALL OTHER INTERESTED PERSONS:

In order to slow the spread of the Coronavirus (COVID-19), Governor Greg Abbott released a statement on March 16, 2020, that suspends certain requirements of Chapter 551, Texas Government Code, and allows governmental bodies to conduct meetings by telephone or video conference to advance the public health goal of limiting face-to face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19). Notice is hereby given that the Board of Directors of Maxwell Special Utility District will hold a regular meeting open to the public, by video conference on **Thursday, August 27, 2020 at 6:30 p.m.**

To join the video conference, members of the public may join the meeting from a computer, tablets or smartphone using the following link:  
<https://call.lifesizecloud.com/3287411>.

The link is free of charge. Members of the public will be allowed to participate during the Public Comment period and discuss any item on the Agenda. Public comment will not be allowed during any other part of the meeting unless approved by the Board President.

A recording of the video conference will be available to the public upon request after the meeting.

At the meeting, the Board will to consider and take appropriate action on the following matters:

1. Board convenes
2. Call roll of Directors
3. Citizen comments (limited to 5 minutes per person)
4. Approval of the minutes of the July 23, 2020, regular Board of Directors meeting
5. Old Business
  - (a) Financing options and other matters relating to building of new office building and other facilities
6. New Business
  - (a) Appoint new Director
  - (b) Accept Statement of Appointed Officer and Oath of Office; authorize filing with the Texas Secretary of State

- (c) Confirm Directors bonds in place
- (d) Reconstitute the Board of Directors of the District pursuant to the requirements of Section 49.054(b) of the Texas Water Code, as amended
- (e) Authorize filing of the District's revised District Registration Form with the Texas Commission on Environmental Quality
- (f) Blue Bonnet Meadows Nonstandard Agreement
- (g) Review of District insurances policies and costs
- (h) Allocation of revenues for future water supply
- (i) Cloud backup services for District files
- (j) Consider the adoption of By-laws; take any action necessary
- (k) Discuss workshop regarding special utility district procedures; take any action necessary
- (l) Vote of confidence for the District's General Manager
- (m) General Manager performance review
- (n) Form committees to handle various aspects of the District's day-to-day requirements
- (o) Consider amending the District's Rate Order to include Crystal Clear Special Utility District's rules and regulations; take any action necessary
- (p) Consider soliciting proposals for new Financial Advisor; take any action necessary
- (q) November 3, 2020 Directors Election

#### 7. General Manager's Report

- (a) Sunset Oaks Development update
- (b) Hymeadow Development update
- (c) Whisper South Development update
- (d) Update on field operations
- (e) Personnel policy regarding employee communications with Directors
- (f) Cusi billing software update
- (g) Accounting and financial report:
  - i. Approve payment of bills and invoices
  - ii. Quarterly Investment Report
- (h) Operations and maintenance report; take any actions necessary
- (i) Resolution regarding processing of information requests submitted by District Directors

#### 8. Engineer's Report

- (a) Status of development of Whisper South - 800 Living Unit Equivalents (LUEs)

#### 9. Attorney's Report

- a. Communication received from Caldwell County District Attorney's office regarding Director Steubing's filing of criminal complaint
- b. Clarification of submission of agenda items to be included on the District's agenda, including amending resolution regarding same

#### 10. Report on status of the District

11. Future agenda items

12. Set next meeting date

13. Adjourn

**\*Persons wishing to speak during Citizen Communications must sign up to speak at least 15 minutes prior to the beginning of the meeting. To sign up to speak on an agenda item, email [smccalla@mcginnislaw.com](mailto:smccalla@mcginnislaw.com) at least 15 minutes prior to the meeting. Please put “*Maxwell Special Utility District public comment on agenda item*” in the subject line of the email.** The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the above matters. No final action, decision, or vote will be taken on any subject or matter in Executive Session. The District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Zachariah T. Evans at 512-495-6180 for further information.