

**NOTICE OF MEETING  
MAXWELL SPECIAL UTILITY DISTRICT  
OF  
CALDWELL AND HAYS COUNTIES, TEXAS**

TO: THE BOARD OF DIRECTORS OF MAXWELL SPECIAL UTILITY DISTRICT AND ALL OTHER INTERESTED PERSONS:

In order to slow the spread of the Coronavirus (COVID-19), Governor Greg Abbott released a statement on March 16, 2020, that suspends certain requirements of Chapter 551, Texas Government Code, and allows governmental bodies to conduct meetings by telephone or video conference to advance the public health goal of limiting face-to face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19). Notice is hereby given that the Board of Directors of Maxwell Special Utility District will hold a regular meeting open to the public, by video conference on **Thursday, June 25, 2020 at 6:30 p.m.**

To join the video conference, members of the public may join the meeting from a computer, tablets or smartphone using the following link: <https://call.lifesizecloud.com/3287411>.

The link is free of charge. Members of the public will be allowed to participate during the Public Comment period and discuss any item on the Agenda. Public comment will not be allowed during any other part of the meeting unless approved by the Board President.

A recording of the video conference will be available to the public upon request after the meeting.

At the meeting, the Board will to consider and take appropriate action on the following matters:

1. Board convenes
2. Call roll of Directors
3. Citizen comments (limited to 5 minutes per person)
4. Approval of the minutes of the May 28, 2020, regular Board of Directors meeting
5. Old Business
  - (a) Status of District website
  - (b) Procedures to appoint new Director to the Board
6. New Business
  - (a) Amend Order Adopting Records Management Plan to appoint new Public Information Coordinator
  - (b) Financing options and other matters relating to building of new office building and other facilities
  - (c) Vehicle use policies
  - (d) November 3, 2020 Directors Election, including memorandum of Key Dates

7. General Manager's Report
  - (a) Accounting and financial report:
    - i. Approve payment of bills and invoices
    - ii. Quarterly Investment Report
  - (b) Operations and maintenance report; take any actions necessary
8. Engineer's Report
  - (a) Status of development of Whisper South - 800 Living Unit Equivalents (LUEs)
9. Attorney's Report
10. Report on status of the District
11. Future agenda items
12. Set next meeting date
13. Adjourn

**\*Persons wishing to speak during Citizen Communications must sign up to speak at least 15 minutes prior to the beginning of the meeting. To sign up to speak on an agenda item, email [smccalla@mcginnislaw.com](mailto:smccalla@mcginnislaw.com) at least 15 minutes prior to the meeting. Please put "*Maxwell Special Utility District public comment on agenda item*" in the subject line of the email.** The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the above matters. No final action, decision, or vote will be taken on any subject or matter in Executive Session. The District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Zachariah T. Evans at 512-495-6180 for further information.