

**NOTICE OF MEETING
MAXWELL SPECIAL UTILITY DISTRICT
OF
CALDWELL AND HAYS COUNTIES, TEXAS**

TO: THE BOARD OF DIRECTORS OF MAXWELL SPECIAL UTILITY DISTRICT AND ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Maxwell Special Utility District (“District”) will hold a regular meeting of the Board of Directors on **December 13, 2023, at 6:30 p.m.** at 216 Main Street, Maxwell, Texas 78656, a location within the boundaries of the District, to consider and take appropriate action on the following matters:

1. Board convenes
2. Call roll of Directors
3. Invocation
4. Pledge of Allegiance
5. Citizen comments (limited to 3 minutes per person)
6. Consent Agenda
 - (a) Approval of prior meeting minutes and certified agendas, if any
 - (b) Payment of bills and invoices
7. Discussion/Action Items
 - (a) Accept oaths of office and statements of officer from (re)elected officers
 - (b) Award contract for construction of new District headquarters building
 - (c) Draft budget for the District’s fiscal year ending December 31, 2024
 - (d) Addition of land to District’s boundaries
8. Committee Reports
 - (a) CRWA Board of Trustees update
 - (b) Building Committee Report (Directors Spillman, Yanez, Karasch, and Steubing)
9. General Manager’s Report, including but not limited to update on field operations, CRWA matters, GBRA matters, etc.
10. Future agenda items
11. Set next meeting date (January 25, 2023)
12. Adjourn

***Persons wishing to speak during Citizen Communications must sign up to speak prior to the beginning of the meeting.** The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the above matters. No final action, decision, or vote will be taken on any subject or matter in Executive Session. The District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Zachariah Evans at (512) 537-1641 for further information.