

**NOTICE OF MEETING  
MAXWELL SPECIAL UTILITY DISTRICT  
OF  
CALDWELL AND HAYS COUNTIES, TEXAS**

TO: THE BOARD OF DIRECTORS OF MAXWELL SPECIAL UTILITY DISTRICT  
AND ALL OTHER INTERESTED PERSONS:

In order to slow the spread of the Coronavirus (COVID-19), Governor Greg Abbott released a statement on March 16, 2020, that suspends certain requirements of Chapter 551, Texas Government Code, and allows governmental bodies to conduct meetings by telephone or video conference to advance the public health goal of limiting face-to face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19). Notice is hereby given that the Board of Directors of Maxwell Special Utility District will hold a regular meeting open to the public, by video conference on **Thursday, January 28, 2021 at 6:30 p.m.**

To join the video conference, members of the public may join the meeting from a computer, tablets or smartphone using the following link:  
<https://call.lifesizecloud.com/3287411>.

The link is free of charge. Members of the public will be allowed to participate during the Public Comment period and discuss any item on the Agenda. Public comment will not be allowed during any other part of the meeting unless approved by the Board President.

A recording of the video conference will be available to the public upon request after the meeting.

At the meeting, the Board will to consider and take appropriate action on the following matters:

1. Board convenes
2. Call roll of Directors
3. Invocation
4. Pledge of Allegiance
5. Citizen comments (limited to 5 minutes per person)
6. Approval of the minutes of the November 16, 2020, revised regular and the December 17, 2020, regular Board of Directors meetings
7. Engineer's Report
  - (a) Status of FM 110 and Hwy 80 Construction.

## 8. Committee Reports

- (a) Reorganize Committees as necessary
- (b) Building Committee Report (Directors Spillman, Yanez, Karasch, and Steubing)
- (c) Rate Order Committee Report (Directors Canion [chair], Vaughn, Steubing, Mr. Ivicic, Carol Peters, and Carol Thornton)
- (d) Audit Committee Report (Directors Karasch [chair], Canion and Yanez)

## 9. Old Business

- (a) Approving a Bond Resolution to be adopted by the Board of Trustees of the Canyon Regional Water Authority authorizing the issuance of obligations designated as “Canyon Regional Water Authority Tax-Exempt Contract Revenue Bonds (Hays/Caldwell Counties Area Project), Series 2021”; approving and ratifying the provisions of an Amended and Restated Regional Water Supply Contract between the Canyon Regional Water Authority, Crystal Clear Special Utility District, County Line Special Utility District, Maxwell Special Utility District, Martindale Water Supply Corporation, and the City of San Marcos, Texas; authorizing certain officials of the Maxwell Special Utility District to execute on behalf of the Maxwell Special Utility District all documents, including an Approval Certificate after the bonds are sold, in connection with this transaction; and other matters in connection therewith

## 10. New Business

- (a) Renewal of the District’s Insurance Policies with Higginbotham
- (b) Discuss water line replacement or alternate route for water line headed east from 1966 tower
- (c) Feasibility study for Townbridge Capital Subdivision. (100 LUE)
- (d) Discuss new Water Capacity Fee for all new meter installations
- (e) Discuss downtown Maxwell wastewater collection and treatment facilities; authorize GM to work with consultants to begin application to Texas Water Development Board [TWDB] for funding
- (f) Discuss Trinity Aquifer test well at current Edwards well site
- (g) Yarrington Road easement acceptance
- (h) Status of USDA and CoBank loans; take any action necessary
- (i) Risk and resilience assessment and emergency response plan pursuant to America’s Water Infrastructure Act (June 30, 2021); including memorandum to General Manager regarding same
- (j) Annual review of the District’s Investment Policy, including resolution regarding same
- (k) Annual review of the District’s Identity Theft Prevention Program
- (l) Fuelman® fuel card; take any action necessary

## 11. General Manager’s Report

- (a) Sunset Oaks Development update
- (b) Hymeadow Development update

- (c) Whisper South Development update
- (d) Update on field operations
- (e) Protocol for new meter installation
- (f) Accounting and financial report:
  - i. Approve payment of bills and invoices
  - ii. Quarterly Investment Report
- (g) Operations and maintenance report; take any actions necessary

12. Attorney's Report

13. Future agenda items

14. Set next meeting date (February 25, 2021)

15. Adjourn

**\*Persons wishing to speak during Citizen Communications must sign up to speak at least 15 minutes prior to the beginning of the meeting. To sign up to speak on an agenda item, email [smccalla@mcginnislaw.com](mailto:smccalla@mcginnislaw.com) at least 15 minutes prior to the meeting. Please put "*Maxwell Special Utility District public comment on agenda item*" in the subject line of the email.** The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the above matters. No final action, decision, or vote will be taken on any subject or matter in Executive Session. The District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Zachariah T. Evans at 512-495-6180 for further information.